

1. Meeting Materials

Documents:

[2022.03.03 ARPA AGENDA \(PDF\).PDF](#)
[2022.03.03 DRAFT ARPA NOTICE \(PDF\).PDF](#)
[2022.03.03 SURVEY FLYER 2022 \(PDF\).PDF](#)
[2022.03.03 ARPA REQUEST TRACKER 02MAR2022 \(PDF\).PDF](#)

**Town of Southborough, MA
Meeting of the ARPA Committee
Thursday, March 3, 2022, 7:30 P.M.
VIRTUAL ZOOM MEETING**

May be watched or may participate in the meeting remotely with the meeting link at
<https://www.southboroughtown.com/remotemeetings>

Pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency, signed into law on June 16, 2021, this meeting will be conducted via remote participation. No in person attendance by members of the public will be permitted.

- I. Review Fund Request Log**
 - a. Review request log
 - b. Discuss if any additional organizations should be solicited for requests

- II. Community outreach discussion (vote may be taken)**
 - a. Review outreach that will be done as part of the Town Survey
 - b. Review mysouthborough.com write up
 - c. Review every door mail drop
 - d. Review DPW sign
 - e. Additional community outreach discussion as needed

- III. Survey discussion (vote may be taken)**
 - a. Review sample survey templates
 - b. Discussion on what to include in survey

- IV. Next Steps**

- V. Administrative business**
 - a. Vote on Minutes of February 17, 2022
 - b. Vote on Minutes of February 24, 2022

- VI. Unfinished Business**

- VII. New Business**
 - a. Public Comment
 - b. Next meeting

Andrea Hamilton
Chair

SOME SUGGESTIONS: Potential language for Survey and Forum Promotions

Question for the Committee: Should we mention \$3 million amount/ if so which vehicles?

SUGGESTED NOTICE: for My Southborough, town website, etc

The Southborough ARPA Committee invites residents to comment on how to spend \$3+ million allotted to the town via the American Recovery Plan Act.

A public forum will be held via Zoom March 24, 2022 at 7:30 p.m. Join by visiting <https://www.southboroughma.com/remotemeetings>. Residents are also invited to view weekly meetings Thursday at 7:30 p.m. Public comment is welcomed at the end of the meeting. All meetings and forums are remote, not in person.

Suggestions may also be sent to Andrea Hamilton, chair, at ahamilton@southboroughma.org

FORUM SIGN BOARD SUGGESTIONS: 9 characters including spaces per line; each page has 4 lines.

Page one:

March 24
ARPA Forum
Via Zoom

Page two:

How to
Spend
\$3 mill

COMBINED SURVEY SIGN BOARD SUGGESTIONS: (alternating)

Page one:

Improve
Southboro
Survey
SBORO.com

Page two:

ARPA survey
How Use
\$3 mill
SBORO.com

Other promotions:

- Paper flyer posted local businesses/town building (sample sent separately)
- Promo at top of survey list at sboro.com



Southborough Needs Your Opinion!

- How should the town use \$3M in ARPA funds?
- How satisfied you are with town services?

Go to: sboro.org



Survey ends March 31st 2022

Request

Route 9 Public Sewer / small wastewater treatment plant support

Economic Growth

1 time abatement for taxes

Resolve drainage for Main Street near Mauro's Marnie, and train tracks drainage issues in the downtown

sidewalks, connection from Fayville / Central St.

Continuing across causeway to corner of White

Bagely Rd / Boston Rd.

Redo Senior Center / space needs study? May change Sr. Center location

Trash cans where public sidewalks are installed

Dog Park

Senior Center Renovations

premium pay for public safety employees

premium pay for public safety employees

Part time mental health clinician

Marketing and Outreach materials

One year contract with interface referral service

Support affordable housing opportunities

Upgrade town's website to support more collaborative features

Upgrade town's WiFi capabilities at specific town facilities

Implement town-wide event scheduling and registration system

Implement interactive conference room capabilities

Fund sidewalk work from repairs to new installations. Prioritize sidewalk work (both repairs and new) based on connectivity and use/anticipated use. New sidewalk work based on DPW sidewalk report and complete streets.

Premium pay for full and part time FD members

Purchase 600 voting devices/ 'clickers', including software and receivers, to enable voters at Town Meetings to vote electronically, in person

Towards various ADA compliance issues throughout town buildings

New front room on the Senior Center

Lunblad Field Renovations

ADA Upgrades to Facilities

Feasibility study for Neary

Greater Boroughs PH escalation

Staff Funding-Health Director staffing

Per Diem Vaccination Staff

Digitalization of septic files

Septic Software

strongly support the requests by Youth and Family Services as well as any request by School district to support mental health initiatives. We also encourage town wide evaluation of our website and the ability to conduct business and make payments online, something that is even more urgent during the pandemic.

National Grid Property in Downtown Southboroug

Inlet/Outlet pipe for potential wastewater system underneath Main Street

Wastewater Infrastructure for Downtown

Improved connectivity through construction of sidewalks and connections to trails

Consideration for a modest, targeted tax relief program for residents funding for signage to mark the Southborough Center Historic District, newly recognized (in December of 2021) by the National Register of Historic Places

plan that considers how to help a wider group of residents; renters who are coping with increasing monthly rent payments, adult children living at home because of the inability to earn a living wage, and seniors who have found it necessary to reside with their adult children due to inflation

Audit support

Submitted By (Organization)	Submitted By (Individual)	Date Received
Planning Board	Colleen Stansfield	15-Feb-22
Planning Board	Colleen Stansfield	15-Feb-22
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individual request	see email	10-Feb-22
individual request	see email	10-Feb-22
Council on Aging	Douglas Peck	12-Feb-22
Officer's Union Local 167	Thomas Rock	13-Feb-22
Officers Union Local 445	Kyle DeVincent	14-Feb-22
Youth and Family Services	Sarah Cassell	14-Feb-22
Youth and Family Services	Sarah Cassell	14-Feb-22
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Municipal Technology Committee	Angela Varner	1/31/2022, 2/28/2022
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DPW	Karen Galligan	15-Feb-22
Fire Department	Steven Achilles	15-Feb-22
Town Clerk	Jim Hegarty	16Feb2022 and 21Feb2022
Facilities	John Parent	28-Feb-22
Facilities	John Parent	28-Feb-22
Recreation	Tim Davis	28-Feb-22
Recreation	Tim Davis	28-Feb-22
School Committee	Roger Challen	28-Feb-22
Board of Health	Heather Alker	28-Feb-22
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EDC	Marijke Munsiff	28-Feb-22

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Historical Comission	Kevin Miller and Anr	28-Feb-22
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individual request	see email	28-Feb-22
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Estimated Cost	Notes
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\$370,000	
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\$5000/union member	Are the safety employee requests the same request? Total dollar value need
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\$5000/union member	Are the safety employee requests the same request? Total dollar value need
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\$25-\$30/hour	Need total expected cost
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\$5,000	
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\$20,000-\$25,000	
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support expressed. Not a formal request	
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\$50,000-\$80,000	Additional \$500/year needed for licenses
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\$250,000	
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\$70,000	\$20/month ongoing subscription. The project description looks wrong on the
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\$500,000	May be support costs?
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\$300,000-\$400,000	
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\$120,000	
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\$18,000	bids in process
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\$50,000	Is this the same \$50K in the warrant? Number ARPA meeting was \$150K-200K
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\$400,000	
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Study In Process to Determine Cost	
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\$20,000	I believe this would be separate from the facilities request
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Costs pending Mass School Building Authority public meeting	
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\$5,500.00	
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already committed	
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by BoS for FY 23 and	
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\$101,824.66	comes off our total
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\$6,500.00

\$20,000

\$12,500

\$26,532

\$5,000 ARPA triggers an audit, BoS will vote on allocating this money in March

e submitted form but I think it matches this request

Request
Tax Abatement/Relief
Wastewater Infrastructure
Resolve drainage for Main Street
Trash cans where public sidewalks are installed
Dog Park
Senior Center Renovations
premium pay for public safety employees
premium pay for public safety employees
Part time mental health clinician
Marketing and Outreach materials
One year contract with interface referral service
Affordable housing opportunities
Upgrade town's website to support more collaborative features
Upgrade town's WiFi capabilities at specific town facilities
Implement town-wide event scheduling and registration system

Implement interactive conference room capabilities
Fund sidewalk work from repairs to new installations
Premium pay for full and part time FD members
Purchase 600 voting devices/ 'clickers', including software and receivers, to enable voters at Town Meetings to vote electronically, in person
Various ADA compliance issues throughout town buildings
Lunblad Field Renovations
ADA Upgrades to Facilities
Feasibility study for Neary
Greater Boroughs PH escalation
Staff Funding-Health Director staffing
Per Diem Vaccination Staff
Digitalization of septic files
Septic Software
National Grid Property in Downtown Southborough
funding for signage to mark the Southborough Center Historic District, newly recognized (in December of 2021) by the National Register of Historic Places
Economic support for residents who are not property owners and won't benefit from property tax relief (ex. renters who are coping with increasing monthly rent payments, adult children living at home because of the inability to earn a living wage, and seniors who have found it necessary to reside with their adult children due to inflation)
Audit support

Submitted By (Organization)	Submitted By (Individual)	Date Received
See notes		
Need formal submission		
Need formal submission		
Need formal submission		10-Feb-22
Need formal submission		10-Feb-22
Council on Aging & Facilities	Douglas Peck (CoA),	2/12/2022 (CoA) 28Feb2022 (facilities)
Officer's Union Local 167	Thomas Rock	13-Feb-22
Officers Union Local 445	Kyle DeVincent	14-Feb-22
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Need formal submission		
Historical Comission	Kevin Miller and Anr	28-Feb-22
Need formal submission		

Estimated Cost	Supported By
\$500,000 (now lower to get under 5%)	Planning Board supports 1 time abatement; EDC supports modest targeted relief for residents
??	Planning Board supports route 9 public sewer or small wastewater treatment plant to support economic growth; EDC supports wastewater infrastructure for downtown and Inlet/Outlet pipe for potential wastewater system underneath Main Street
??	Planning Board supports resolving drainage for Main Street near Mauro's and train tracks drainage issues in the downtown
??	Request from individual
??	Request from individual
\$370,000 (CoA), \$400,000 (Facilities)	Planning Board supports
\$5000/union member	
\$5000/union member	
\$25-\$30/hour	Board of health supports requests by Youth and Family Services as well as any request by School district to support mental health initiatives.
\$5,000	
\$20,000-\$25,000	Board of health supports requests by Youth and Family Services as well as any request by School district to support mental health initiatives.
??	Youth and Family services supports
\$50,000-\$80,000	Board of Health supports town wide evaluation of our website and the ability to conduct business and make payments online, something that is even more urgent during the pandemic.
\$250,000	Board of Health supports town wide evaluation of our website and the ability to conduct business and make payments online, something that is even more urgent during the pandemic.
\$70,000	

\$500,000	Board of Health supports town wide evaluation of our website and the ability to conduct business and make payments online, something that is even more urgent during the pandemic.
\$300,000-\$400,000	Planning board supports sidewalks, connection from Fayville / Central St. Continuing across causeway to corner of White Bagely Rd / Boston Rd. EDC supports Improved connectivity through construction of sidewalks and connections to trails
\$120,000	
\$18,000	
\$50,000	
Study In Process to Determine Cost	
\$20,000	
Costs pending Mass School Building Authority public meeting	
\$5,500.00	
\$101,824.66	
\$6,500.00	
\$20,000	
\$12,500	
	EDC supports
\$26,532	
	Request from individual
\$5,000	

Notes

On 24Feb2022 approved this motion "The ARPA committee recommends dedicating \$500,000 to tax relief with \$400,000 applied to the roads budget and \$100,000 applied to other projects with a target of limiting the tax rate increase to less than 5% for FY 2023." Per revised rate no longer need \$500,000 to get under 5%. Do we want to re-visit this?

Are the safety employee requests the same request? Total dollar value needed.

Are the safety employee requests the same request? Total dollar value needed.

Need total expected cost

Additional \$500/year needed for licenses

\$20/month ongoing subscription. The project description looks wrong on the submitted form bu

May be support costs?

bids in process

Is this the same \$50K in the warrant? Number ARPA meeting was \$150K-200K

I believe this would be separate from the facilities request

\$50,000 of this is already committed by BoS for FY 23 and comes off our total

ARPA triggers an audit, BoS will vote on allocating this money in March

it I think it matches this request