

TOWN of SOUTHBOROUGH

Public Safety Study Committee-Meeting Minutes

RECEIVED
TOWN CLERK'S OFFICE

2017 MAY 16 P 1: 54

SOUTHBOROUGH, MA

Date: Tuesday, March 21, 2017, 5:30PM

Location: Southborough Town Hall, 17 Common Street, Southborough, MA

Committee Members Present: Jason Malinowski-Chairman, Brennan Barry, Peter Goodney, and Michael Moorehead,

Committee Members Absent: John F. Lyons, John Wood

Ex-Officio Members Present: Police Chief Kenneth M. Paulhus, Fire Chief Joseph C. Mauro, Mark J. Purple-Town Administrator

Meeting Called to Order

Meeting Called to order at 5:48PM (meeting start delayed due to lack of quorum)

Item 1: Approval of Outstanding Meeting Minutes

- Peter Goodney made a motion, seconded by Brennan Barry, to approve the outstanding meeting minutes from 10/13/16, 11/2/16, 2/27/16, and 3/8/17. Motion carried unanimously.

Item 2: Discussion of Project Next Steps

- Jason Malinowski opened the discussion to talk about what actions should be taken between now and the town election vote for Prop 2 ½ debt exclusion. The Committee discussed briefly what the Prop 2 ½ debt exclusion meant for the project and what would happen if it passes or fails given the town currently being under its levy capacity. The Committee members all agreed to continue their public education efforts to remind voters of the vote on May 9th.
- The Committee then discussed the next steps for the building project itself. The Committee was of the view that regardless of the results of the vote on May 9th that there will be a building project in the near term for the town's public safety department, so it would not be a waste of time for the Committee, Board of Selectmen, and Town Administrator to take the following next steps:
 - Draft a Committee Charge for a Building Committee,
 - Solicit volunteers for a Building Committee, and
 - Draft a Request for Qualifications for Owner's Project Manager ("OPM")

The goal of advancing each of the above would be such that each of the following would be ready to proceed on May 10th, once the voting results were in.

- The Committee also discussed the need to procure architectural services early on in the process. No action was taken other than to acknowledge that an OPM would need to be hired first.

Item 3: Presentation to Board of Selectmen

- Jason Malinowski opened by thanking the residents of the community for their overwhelming support at the March 8th Special Town Meeting. He then made a presentation to the Board of Selectmen outlining each of the items discussed above asking that they strongly consider advancing many of these items in advance of the May 9th vote so that a Building Committee could be up and running immediately thereafter.

MEETING AJOURNED- 7:00 PM

Respectfully Submitted, Jason Malinowski, Chairman