

# BUYING A STICKER ONLINE or IN PERSON AT THE DPW OFFICE

The website for ordering stickers online:

<https://southboroughma.viewpointcloud.com/>

To apply for a Transfer Station sticker online you will need to create an account in ViewPoint Cloud **or** if you already have a ViewPoint Cloud account (the email you provided last year), you can use that to apply for a Transfer Station Sticker.

- A. If you are **RENEWING** your sticker(s) and all your vehicle information is the same as last year you will NOT have to re-upload your registration(s). *If any vehicle information has changed you will be required to re-upload all registration(s), up to four (4).*
- B. If you are **RENEWING** your sticker(s) and you applied last year as a Senior and all your vehicle information is the same as last year you will NOT have to re-upload your registration(s), license or tax bill. *If any vehicle information has changed you will be required to re-upload all registration(s), up to four (4).*
- C. If you are **RENEWING** your sticker(s) and you now qualify as a senior (born on or before 12/31/60) you are required to upload the registration for the vehicle(s) you want a sticker on, up to four (4), a copy of your drivers license and a recent tax bill (to show proof of homeownership) or the page of the leasing/rental agreement (to show proof that the senior is the lessee or renter)
- D. If you are applying for sticker(s) for the **FIRST TIME** you are required to upload the registration for the vehicle(s) you want a sticker on, up to four (4), if you are applying as a Senior you will also need to upload a copy of your drivers license and a recent tax bill (to show proof of homeownership) or the page of the leasing/rental agreement (to show proof that the senior is the lessee or renter)

## How much does a sticker cost?

- Non-Senior - \$295.00 for the 1st sticker, additional stickers up to (3) are \$25.00 each
- Seniors (born on or before 12/31/60) - \$50.00 for 1st sticker, additional stickers (up to (3) are \$15.00 each

## How to pay

- Online with a credit/debit card or e-check (plus a convenience fee)
- After applying online, you can mail a check to: Southborough DPW, 147 Cordaville Rd., Southborough, MA 01772; payable to the Town of Southborough (please write the TS-# on the check) and we will mail the sticker(s) to you!
- After applying online, you can bring a check payable to the Town of Southborough to the DPW office at the address above and pickup your sticker(s).

## How to get your sticker(s)

- Apply online with the option to pickup your sticker(s) at the DPW Office or have us mail them to you!